

Hunsbury Library  
 Overslade Close  
 East Hunsbury  
 Northampton  
 NN4 0RZ  
 Tel: 01604 708429  
 Email: clerk@easthunsburyparishcouncil.gov.uk



East Hunsbury  
 Parish Council

Minutes of the Ordinary Meeting of East Hunsbury Parish Council held on **Tuesday 15<sup>th</sup> February 2022** at 7:00pm at Blacky More Community Centre.

Present: Cllr M Allen, Cllr B Burnell, Cllr M Campbell (Vice-Chairman), Cllr P Draper, Cllr R Firman, Cllr D Lewis, Cllr E Montgomerie, Cllr P Warden  
 Also present: Mrs C Holgate (Clerk)

Item no	
22/012	<b>To receive and approve apologies for absence</b> Apologies were received from Cllr Douglas (personal commitment), Cllr Elliott (unwell), Cllr Moore (unwell), Cllr Roach (personal reasons)
22/013	<b>To receive and approve for signature the minutes of the Ordinary Meeting held on Tuesday, 8<sup>th</sup> January 2022</b> The minutes of the Ordinary Meeting held on Tuesday, 8 <sup>th</sup> January 2022 (copies of which being folios 271-276 having been previously circulated) were approved as a true record and signed by the Chairman.
22/014	<b>To receive and note the draft minutes of the Resources Committee meeting held on Tuesday 8<sup>th</sup> February 2022</b> The draft minutes of the Resources Committee were received and noted.
22/015	<b>Declarations of Interest</b> No declarations were received.
22/016	<b>Police and Public Session</b> PC Okere was not in attendance at the meeting but had sent through a report and more detailed notes regarding other crime note on the report in November: <b>Burglary residential</b> 1 <b>Burglary Non-residential</b> 0 <b>Criminal Damage</b> 5 <b>Vehicle Crime</b> 1  There were a number of other crimes reported in January that do not fall under the categories listed. Overall 40 crimes were reported in January.  Members expressed the need for more information to be provided about the "Other Crime", to give a better view of crime in the parish. This will help to identify any problem areas or patterns where the parish council may be able to put in measures to prevent future incident.  <b>Public Session</b> There were no members of the public in attendance.
22/017	<b>Planning</b> To consider planning applications and representations received by the Parish Council. The following planning applications were discussed: WNN/2022/0109 – 14 Saffron Close, Northampton NN4 0SJ First floor extension over existing garage and part garage conversion

	<p><b>No comments</b></p> <p>WNN/222/0067 – 37 Augusta Avenue, Northampton, NN4 OXP Two storey rear/side extension and loft conversion including internal alterations <b>Members noted that the development could lend itself to a future change of use application for an HMO or care home use and request that the Planning Authority consider this in their determination of this application.</b></p>
22/018	<b>Northampton South SUE</b>
22/019	<p><b>Administration</b></p> <p>a) The date of the Annual Parish Meeting – 26<sup>th</sup> April – was noted. Members were asked to suggest groups and organisation to invite to the Meeting. b) The Clerk’s Report was received (Appendix A).</p>
22/020	<p><b>Finance and related matters</b></p> <p>a) <b>RESOLVED</b> to approve the payments made since 18<sup>th</sup> January 2022 (Appendix B) b) <b>RESOLVED</b> to approve the payments made in February 2022 (Appendix C) c) Financial reports were received for information. Bank balances were noted: Unity Trust Current account: £54,122.06 Unity Trust Reserves account: £106,971.92 Nationwide Reserves account: £85,000 Skipton Reserves account: £85,000</p>
	<p><b>Close</b> The meeting closed at 8.15pm</p>

## Clerk's Report

### 1. Asset Transfers

I emailed James Aldridge on 1<sup>st</sup> December asking for clarification about what the parish council is responsible for in respect of assets on transferred sites and chased again at the beginning of January for this information. I have received a message via the Clerks Forum that James is preparing a document which can be agreed between parish councils and West Northants Council which will make the situation clearer.

### 2. Service Charge – Library rent

In December I reported that we had received a note of West Northants intention to invoice for the Service Charge for 2019/20 and 2020/21. The costs proposed were high, and so I requested a breakdown of the charges. A response to our query is awaited.

### 3. Penvale Park – proposed work as part of the Innovative Flood Resilience Project

JBA Consulting - [JBA Consulting | Engineers, Environmental Consultants and Designers](#) – have been engaged by West Northants Council as part of the Innovative Flood Resilience Project, to design and plan a suitable scheme for the brook in Penvale Park. A meeting will be arranged within the next few weeks with JBA and Tristan Baxter-Smith, who is leading on the work in East Hunsbury for the project.

### 4. Highways A45

After some chasing, we have now received information from Highways England about the road closure in place on the A45 London Road slip. The closure is in place from 15<sup>th</sup> January to 20<sup>th</sup> February, Saturdays, and Sundays, 7am – 7pm. The closure is in place for essential maintenance works which include renewing the drainage ditch to assist with flood mitigation to private properties.

### 5. Special Expenses

Special Expenses have always been a contentious issue with parishes in the Northampton Borough area – parish councils have asked over the years for more clarity around what the charge covers and transparency about how it is distributed.

In the past notification of the Special Expenses charge has been sent to us with the precept demand letter from Northampton Borough Council. Last year we did not receive this information and due to working arrangements at the time, and the change in principal authorities to the unitary council this was not followed up.

The figure applied to East Hunsbury in 2020/21 was £56,053. The proposed figure for 2022/23 is £105,732.

Some of the areas included in the 2020/21 charge have now been transferred to the parish council (although it was accepted that the idVerde contract would continue and this form part of the charge).

There has been no communication with parishes prior to receiving the proposed figure, and no explanation for what it covers or justification for the increase.

This has been raised with our WNC councillors and has also been picked up by the Leader and Deputy Leader of WNC. The matter has now been referred to the Chief Financial Officer for his review.

As explained to our WNC councillors, our budget this year was agreed so that there is no rise in the precept for our residents. In previous years, the special expenses charge has been put in with the parish council precept, so it is not clear that this is a principal authority charge, and this needs to be rectified before council tax bills are sent out.

Signed.....

Date.....

**List of Payments made between 14/12/2021 and 16/01/2022**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/12/2021	R&G GROUNDS	199	1,320.00		ENVIRONMENTAL WORKS
14/12/2021	WEBB HOUSE	200	48.00		NOV PAYROLL
14/12/2021	ABBEY CENTRE	201	228.00		SENIORS - HALL HIRE
14/12/2021	BARCLAYCARD	202	316.17		NOV STATEMENT
14/12/2021	SPEEDY ASSET SERVICES LTD	203	57.79		XMAS TREE BARRIERS
14/12/2021	SOUTH NORTHANTS COMM	204	390.00		FIRST AID COURSE
14/12/2021	TRADE UK	206	43.60		BMCC MAINTENANCE
14/12/2021	COLLINGTREE PARK GOLF CLUB207		2,754.00		SENIORS XMAS MEAL
17/12/2021	Skipton Reserves Account	TRF	85,000.00		TRANSFER TO RESERVES A/C
21/12/2021	CLEAR BUSINESS	212	153.46		UTILITIES BMCC
29/12/2021	VEOLIA	213	96.00		COMMERCIAL WASTE BMCC
29/12/2021	BARTON TELECOM SERVICES	214	110.94		OFFICE PHONE & B/BAND
29/12/2021	ECOTRICITY	215	216.68		UTILITIES BMCC
31/12/2021	UNITY TRUST BANK	216	52.50		BANK CHARGES

**Total Payments** 90,787.14

Date: 18/01/2022

## East Hunsbury Parish Council

Page 1

Time: 12:37

## Current Bank A/c

## List of Payments made between 17/01/2022 and 14/02/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/01/2022	STAFF	217	5,239.25		JANUARY SALARIES
17/01/2022	HMRC	218	1,472.08		PAYE & NI MTH 10
17/01/2022	NORTHAMPTONSHIRE PENSION	219	1,336.36		PENSION CONTRIBUTION JAN
17/01/2022	ABBEY CENTRE	220	114.00		SENIORS HALL HIRE
17/01/2022	AURA CLEANING SERVICES	221	1,016.41		BMCC CLEANING INV4294
17/01/2022	R&G GROUNDS	222	1,056.00		ENVIRONMENTAL WORKS INV118139
17/01/2022	NORTHANTS CALC	223	44.00		TRAINING - R FIRMAN
17/01/2022	WEST NORTHANTS COUNCIL	224	3,350.00		OFFICE RENT 01/01/22-31/03/22
17/01/2022	RICOH	225	327.31		COPIER RENTAL AND CHARGE
17/01/2022	WICKSTEED	226	454.80		INSTALLATION OF SKIER
17/01/2022	WEBB HOUSE	227	48.00		DEC PAYROLL
17/01/2022	D DOMONE	228	70.00		SENIORS XMAS PARTY
17/01/2022	TRADE UK	229	31.00		MTH 12 STATEMENT
17/01/2022	NNPULSE	230	288.00		ADVERTISING - YOUTH CLUB
17/01/2022	SPEEDY ASSET SERVICES LTD	231	149.37		XMAS TREE - BARRIERS
17/01/2022	VIKING	232	58.39		BMCC TOILETRIES
18/01/2022	BARCLAYCARD	233	269.75		DECEMBER STATEMENT
<b>Total Payments</b>			<b>15,324.72</b>		

Signed.....

Date.....